



The Preferred Place To Meet

EVENT DETAILS

Name of Event: _____ Hall No.: _____ Booth No.: _____

CONTACT DETAILS

Exhibitor/Company Name: _____ Exhibitor/Company Address: _____

Contact No.: _____ Email Address: _____
 (Mobile) _____ (Office) _____

On-site Contact Person: _____ On-site Mobile No.: _____

PAYMENT DETAILS

I have read and acknowledged the terms and conditions below.

Ordered by: (Name) _____ (Signature & date) _____

Please charge the total amount* of this order to the credit card below.

Name on Credit Card: _____ Signature: _____

Credit Card Type: AMEX / DINERS / MASTER / VISA

Credit Card No.: | | | | | | | | | | | | | | | | | | | | | |

Credit Card Expiry Date (MM/YY): | | / | | V-CODE/CVV: | | | |

(Client must provide a front and back photocopy of the above credit card)

***All orders are subject to 10% service charge and 7% GST.**

Terms and conditions

- Orders must be placed 14 working days before the event start date
- Please email all orders and enquiries to **booth_catering@suntecsingapore.com**
- Please note that orders are confirmed only when payment is received and an official invoice is issued
- All food and beverage orders exclude provision of service staff
- The above orders exclude the provision of disposable wares, unless otherwise stated
- All confirmed orders are non-refundable and non-returnable
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ORDER DETAILS

No.	Delivery Date	Delivery Time	Menu Code	Unit Price (\$/box or pack)	Quantity	Total Price
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Total Amount*:						

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Suntec Singapore Convention & Exhibition Centre
1 Raffles Boulevard, Suntec City, Singapore 039593
+65 6337 2888 | sales@suntecsingapore.com



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SNACK MENU

COLD/SWEET SELECTIONS ^{#1}

Menu Code	Item	Pcs/box	Unit Price (\$/box)
EB01	Mini Sandwiches with Chicken Roll & Cheese	24	\$50
EB02	Mini Tortilla Wraps with Tuna & Cheese	24	\$50
EB03	American Cheesecake	24	\$50
EB04	Assorted Macaroons	24	\$60
EB05	Chocolate Brownies with Walnut & Strawberry	24	\$50
EB06	Tutti Frutti in Pastry Shell	24	\$60

HOT SELECTIONS ^{#1}

Menu Code	Item	Pcs/box	Unit Price (\$/box)
EB07	Chicken Frank Rolls	24	\$50
EB08	Chicken Karaage	24	\$50
EB09	Mushroom Quiche with Cheese	24	\$50
EB10	Seafood Cake with Vanilla Chilli Dip	24	\$50
EB11	Soy-glazed Teriyaki Chicken Skewers	24	\$50

^{#1} Each food order includes 12 sets of plastic plates, plastic forks and napkins. Additional utensils are chargeable.

DISPOSABLE WARE

Menu Code	Item	Pcs/pack	Unit Price (\$/pack)
EB12	Plastic Forks 6"	12	\$7
EB13	Plastic Plates 9"	12	\$8
EB14	Cocktail Napkins	250	\$8

CHINAWARE & CUTLERY

Menu Code	Item	Unit	Unit Price (\$/unit)
EB15	Dessert Plates	12 pcs	\$20
EB16	Dessert Forks	12 pcs	\$20
EB17	Dessert Knives	12 pcs	\$20
EB18	Dessert Spoons	12 pcs	\$20

SERVICE STAFF

Menu Code	Item	Staff	Unit Price (\$/pax)
EB19	Service (Minimum 4 hours)	1	\$140
EB20	Additional service (per hour)	1	\$35

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BEVERAGE MENU

CHAMPAGNE & WINE

Menu Code	Item	Unit	Unit Price (\$/unit)
EB21	House Red Wine	75cl/bottle	\$55
EB22	House White Wine	75cl/bottle	\$55
EB23	Sparkling Wine	75cl/bottle	\$80
EB24	House Champagne	75cl/bottle	\$140

BEER & STOUT

Menu Code	Item	Unit	Unit Price (\$/unit)
EB25	Anchor Beer (330ml/can)	24 cans/carton	\$140
EB26	Tiger Beer (330ml/can)	24 cans/carton	\$170
EB27	Tiger Beer (Approx. 90 glasses per barrel) ^{#2}	1 barrel	\$700
EB28	ABC Stout (330ml/can)	24 cans/carton	\$190
EB29	Guinness Stout (330ml/can)	24 cans/carton	\$250

^{#2} Price includes rental of 1 unit beer dispenser and 90 beer glasses per day, however client must provide 1 x 13Amp power supply

NON-ALCOHOLIC BEVERAGES

Menu Code	Item	Unit	Unit Price (\$/unit)
EB30	Suntec SG Bottled Water (330ml/bottle)	48 bottles/carton	\$50
EB31	Evian Mineral Water (330ml/bottle)	24 bottles/carton	\$80
EB32	Badoit Sparkling Water (330ml/bottle)	24 bottles/carton	\$85
EB33	Mirinda Orange (330ml/can)	24 cans/carton	\$50
EB34	Pepsi (330ml/can)	24 cans/carton	\$50
EB35	7Up (330ml/can)	24 cans/carton	\$50
EB36	Orange Juice (250ml/bottle)	24 bottles/carton	\$80

COFFEE & TEA^{#3}

Menu Code	Item	Unit	Unit Price (\$/unit)
EB37	Coffee Airpot (Approx. 10 cups)	1 airpot	\$40
EB38	Tea Airpot (Approx. 10 cups)	1 airpot	\$40
EB39	Coffee Canister (Approx. 45 cups)	1 canister	\$180
EB40	Tea Canister (Approx. 45 cups)	1 canister	\$180

^{#3} Prices include stirrers, creamers, sugar sachets and paper cups (8oz)

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BEVERAGE MENU (CONTINUED)

BEVERAGE EQUIPMENT

Menu Code	Item	Unit	Unit Price (\$/unit)
EB41	Water Dispenser #4	1 unit per day	\$130
EB42	Coffee Machine #5	1 unit per day	\$250
EB43	Coffee & Cappuccino Machine #6	1 unit per day	\$300

#4 Price includes 100 paper cups & Drinking Water Tub (18.9L)

#5 Price includes coffee beans (500gm), 60x stirrers, 60x creamers, 120x sugar sachets, 60x paper cups (8oz), client to provide 1x 13Amp power supply

#6 Price includes coffee beans (500gm), 60x stirrers, 60x creamers, 120x sugar sachets, 60x paper cups (8oz), client to provide 2x 13Amp power supply

GLASSWARE & MISCELLANEOUS ITEMS

Menu Code	Item	Unit	Unit Price (\$/unit)
EB44	Paper Cups (8oz/pc)	12 pcs	\$7
EB45	Plastic Stirrers	50 pcs	\$3
EB46	Coffee Cups (includes teaspoons and saucers)	12 pcs	\$20
EB47	Water Goblets	25 pcs	\$40
EB48	Champagne Flutes	36 pcs	\$40
EB49	Highball Glasses	36 pcs	\$40
EB50	Wine Glasses	25 pcs	\$40
EB51	Wine Opener	1 pc	\$10
EB52	Drinking Water Tub (18.9L)	1 tub	\$30
EB53	Coffee Beans (500gm/pack)	1 pack	\$25
EB54	Tea Bags (100 sachets/box)	1 box	\$25
EB55	Brown Sugar (250 sachets/pack)	1 pack	\$15
EB56	White Sugar (250 sachets/pack)	1 pack	\$15
EB57	Creamer (240 sachets/box)	1 box	\$25
EB58	Fresh Milk (1L/pack)	1 pack	\$5
EB59	Ice Cubes (provided in a Styrofoam box)	2 kg	\$10
EB60	Peanuts (500gm/pack)	1 pack	\$10
EB61	Potato Chips (500gm/pack)	1 pack	\$15

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